

**Battle Creek Reserve Master Board Meeting
Minutes for June 18, 2020**

The meeting began at 7:12pm and adjourned at 7: 40pm

Present for Zoom meeting due to COVID 19 pandemic:

Janet, Sara, Dorothy, Karlie, Ty, Sammi, Larry, Amy with HOA management

NOTE: Meeting held via Zoom technology due to COVID-19 concerns.

Minutes – Sara Henry

- Minutes for May were approved by email responses and posted on the website.

Treasurer's Report – Dorothy DeBorde

- The Association was under budget \$621 for the month of May and \$743 under budget for year to date. This puts us in good stead for the summer expenses although we are still projected to be over-budget by at least \$1,000 by the end of August. Dorothy motioned to approve; Larry seconded. All were in favor.
- Dorothy reviewed the proposed budget and need to increase dues this year.

Landscaping – Ty Frederick/Larry Falgiani

- Larry reports that the dead tree was removed and stump was ground down below surface. A new tree will be planted when the weather is cooler.
- Janet brought up the plants by the Helena gate. Watering will need to increase to twice daily.
- The plants were planted so that frequent rains would not rot their roots, like it has in previous years. Minimal mulch was to keep this from happening. Watering has been increased to accommodate the increase in temperature. Increased mulch will help with evaporation.
- Larry suggested adding perennials slowly to the flower beds to help reduce landscaping costs.
- Will get a couple bids for Christmas lights to be done on the gates and 51st entrance.

Community Service – Karlie Madden

- Community events have been postponed indefinitely until we see what happens with the COVID-19 issue this summer.

HOA Report – HOA Management Representative

- Amy presented an update on the collection of annual dues. Collection of unpaid dues and late fees were discussed.

Old Business:

- Still no call back from the City of Broken Arrow regarding the erosion on the L-shaped pond. Larry will follow up again.

New Business: discussed at additional meeting due to time constraints.

Continuation of June 2020 Master Board Meeting July 2, 2020

Due to the 40 minute limitation with the free Zoom app, another meeting on Zoom needed to be scheduled to complete the June agenda.

This meeting began at 7:03 p.m. and adjourned at 7:40 p.m.

The following items were covered under **New Business**:

- Mike Love is no longer able to serve as our Webmaster because of work commitments. Matt Graham, a former Villas Board member, has agreed to act as our Webmaster as a third-party entity. Changes have recently been made to the website to add correct information to residents.
- The July meeting has been rescheduled for Tues., July 21, since Janet will be out of town on the third Thursday.
- The clubhouse at the Battle Creek Golf Course has been reserved for our Annual Meeting at 7:00 p.m. on Tues., Aug. 18. Alternative plans were discussed in the event that we can't meet in person. A decision regarding

this will be made at our July 21 meeting, as it will depend on the COVID restrictions at that time..

- Documents to be sent out with our dues invoice were revised. These will be reviewed at our July meeting before being mailed.
- With sadness we learned that Sammi Alford has decided to step down from the Master Board after serving our neighborhood well for the last 3 years. Larry Falgiani, a long-time Board member, is also resigning from the Board this year. We wish them well, but will miss them greatly!